Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**DAV COLLEGE FOR WOMEN FEROZEPUR CANTT**
Name of the head of the Institution	**Dr Seema Arora**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01632244509**
Mobile no.	**9501031540**
Registered Email	**womendavfzr@gmail.com**
Alternate Email	**anupma2512@yahoo.co.in**
Address	**Railway Road, Ferozepur Cantt**
City/Town	**Ferozepur**
State/UT	**Punjab**
Pincode	**152001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr Anupma**
Phone no/Alternate Phone no.	**01632244509**
Mobile no.	**9888260369**
Registered Email	**womendavfzr@gmail.com**
Alternate Email	**anupma2512@yahoo.co.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://davwfzr.org/download/1684986375sU8Upubuf4OuTRoq0Twn.pdf
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://davwfzr.org/download/1685429776raUSM3hBcwGSPFFlowjX.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B++**	**82.05**	**2005**	**28-Feb-2005**	**27-Feb-2010**
2	**B++**	**2.83**	**2016**	**02-Dec-2016**	**01-Dec-2021**

6. Date of Establishment of IQAC

28-Jul-2011

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Academic Calendar Formulation	**07-Jul-2016** **365**	**8**

Conduction of regular IQAC meetings	07-Jul-2016 4	8

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	**1**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC prepared the academic calendar of the college at the start of the session

IQAC formulated various committees at the start of the session for efficient execution of actions taken by IQAC

IQAC thoroughly chalked out the plan for the admission campaign of the college for the upcoming session 2017-18

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Academic Calendar Formulation	List of all college activities including academic activities
Subscription of Journals and addition of books in library	Required books were purchased and journals were subscribed
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2016
Date of Submission	30-Sep-2016
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution strives for effective teaching through conventional as well as modern pedagogy. Curriculum framework is provided by the affiliated university and institution has only to implement the given syllabi and modules, institution has no way autonomy to frame the syllabi and academic calendar provided by the university and the college is to adhere by it. At the time of admission students are given proper counselling to choose stream and select options as per their brilliance. Further they are apprised of the latest trend in the market at the same time and skilled add on courses are offered at very nominal fee. The teachers try to complete the syllabus well in time and take extra classes. The students who are unable to cope up due to different reasons are given extra guidance to boost their performance and to cover the syllabi. Methods of teachings incude PPTs, audio-visual aids, film screenings, educational trips etc. The students are given projects and assignments in addition to the class test and surprise test which help them to channelize their creativity and understanding of relevant topic.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development

NIL	NIL	Nil	Nil	NIL	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	69	60

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	Nill

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NIL	Nill

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

1) Regular feedback is collected from students regarding teaching pedagogy of staff and their suggestions discussed in staff council. 2) After deliberating on pros and cons their suggestions are implemented in phased manner. This work is performed by IQAC committee very efficiently. 3) The IQAC monitors the classroom activities through the interaction with the teachers on different topics. Results are evaluated in the separate meeting where the chances of improvement of teaching as well as learning skills are deliberated. 4) Subject wise results are analyzed to understand performance of students and look into

detail the shortcomings of students, extra classes are devoted for slow learners. Time to time parents are informed about the report card through letters, text messages. 5) For giving a safe and secure stay in the college, camera surveillance is there covering college gate, verandas, library, lawns and cafeteria. Students feel secure and it helps in smooth and disciplined functioning of the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA I	Nill	236	236
BA	BA II	Nill	240	240
BA	BA III	Nill	186	186
BCA	BCA I	40	37	37
BCA	BCA II	40	31	31
BCA	BCA III	40	30	30
BCom	BCom I	75	77	75
BCom	BCom II	70	54	54
BCom	BCom III	70	52	52
PGDCA	Nill	20	8	8
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	961	93	13	0	13

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
13	6	6	3	3	6
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

1) Orientation: New students are briefed on matters pertaining to their programs/courses/fee/accommodation and rules, regulations of the college. They are also advised on personal safety and security. 2) Counselling: Counselling cell of the college do regular counselling regarding carrers and choice of subjects during admissions.

Students are also counselled on non academic matters also. 3) Extra Mural Guidance: Youth Festival, Talent hunt, Freshers party and Farewell are regular features of the campus. Students skills are sharpened in dance, cultural activities, Giddha, folk song and home-science activities. 4) Professional Guidance: Placement cell organize communication workshop for personality development of students. Industrial visit for practical knowledge is carried out by teachers for holistic development.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1054	32	1:33

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	13	10	0	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	Nill

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
Nill	NIL	NIL	Nill	Nill

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Comprehensive evaluation is done with the help of assignments, presentations, regular test, projects, seminar and Quiz. Test is regular feature of classes. Time management technique for exams is taught to students. Remedial classes for slow learners are being held. Special classes for scholar students are taken by teachers for their further improvement. Guest lectures by experts is a regular feature to enhance the knowledge of students

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Term I(a): 11-10-2016 to 10-10-2016 (Teaching days) 11-10-2016 to 17-10-2016 (Autumn Break) Academic Term I(b): 18-10-2016 to 02-12-2016 (Teaching Days) 03-12-2016 to 28-12-2016 (Examination days) 29-12-2016 to 10-01-2017 (Winter Break) Academic Term II: 11-01-2017 to 05-05-2017 (Teaching Days) 06-05-2017 to 31-05-2017 (Examination Days) 01-06-2017 to 08-07-2017 (Summer Vacations)

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the

institution are stated and displayed in website of the institution (to provide the weblink)

<div align="center">**No Data Entered/Not Applicable !!!**</div>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	BA I	187	135	72.193
BA	BA	BA II	227	202	88.987
BA	BA	BA III	176	146	82.955
BCA	BCA	BCA I	32	23	71.875
BCA	BCA	BCA II	31	17	54.838
BCA	BCA	BCA III	30	21	70
Bcom	BCom	BCom I	68	51	75
BCom	BCom	BCom II	52	43	82.692
BCom	BCom	BCom III	51	48	94.117
PGDCA	PGDCA	Computers	8	8	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<div align="center">**No Data Entered/Not Applicable !!!**</div>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	Nill	UGC	410000	0
Minor Projects	Nill	UGC	280000	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	Nill

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	Nill	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	4	0.19
National	Computers	2	0
International	Commerce	2	0
International	Computers	12	3
International	Library Sciences	1	0.33

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Punjabi (Dr Amritpal Kaur)	2
Psychology (Dr. Aradhna Bahri)	1
Commerce(Ms. Balween Kaur)	1
Mathematics (Dr. Anupma)	1
Computer Applications (Dr. Vinod Kumar)	2
Library Sciences (Ms. Dolly Sharma)	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	1	Nill	Nill
Presented papers	6	11	Nill	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation on 11 Aug 2016	NSS	4	80
Yoga Day on 21/06/2017	NCC	2	45
Seven Days Yoga and Jeewan Shaili Camp	NSS	4	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Judgement (Dr Amritpal Kaur)	Nill	Nill	Nill
World Punjabi Conference(Dr Amritpal Kaur)	Promotion Of Punjabi Literature and Culture	Nill	Nill
Jugde at Inter College Debate Competition(Dr. Meenakshi)	Award of Honour	DAV College, Malout	25
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites

Tree Plantation on 11 Aug 2016	NSS UNit	Nill	4	80
Yoga Day on 21/06/2017	NCC	Nill	2	45
Seven Days Yoga and Jeewan Shaili Camp	NSS	Nill	4	50

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	Nill	Nill	Nill

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	Nill	Nill	Nill	Nill	Nill

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	Nill	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Nill
Classrooms with LCD facilities	Nill

Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Campus Analyser	Partially	2.01	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	14623	190600	47	7300	14670	197900
Reference Books	0	Nill	Nill	Nill	0	Nill
e-Books	0	0	451358	5000	451358	5000
Journals	11	0	2	0	13	0
e-Journals	6150	0	0	0	6150	0
Digital Database	0	0	0	0	0	0
CD & Video	8	0	0	0	8	0
Library Automation	0	0	0	0	0	0
Weeding (hard & soft)	0	0	0	0	0	0
Others(specify)	0	0	0	0	0	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	Nill	Nill	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	70	3	512	0	3	1	0	0	0
Added	10	0	0	0	0	0	0	0	0
Total	80	3	512	0	3	1	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

No Data Entered/Not Applicable !!!

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
**No Data Entered/Not Applicable !!!**		

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

No Data Entered/Not Applicable !!!

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	College Concession	581	5493608
Financial Support from Other Sources			
a) National	Post Matric Scholarship	242	4154345
b)International	Nill	Nill	Nill

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga Day	21/06/2016	18	DAV College for Women, Fzr CanttNIn

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	Nill	Nill	Nill
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Lohri Celebration	Institutional	60
Poster Making	Insitutional	12
Womens Day	Institutional	45
Debate	Institutional	2
Tech Tambola	Institutional	50

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	1st in Rassa Vatna at Youth Festival	National	Nill	1	Nill	Nill
2016	2nd in Knitting, Group Shabad, Me handi,Poem Writing	National	Nill	4	Nill	Nill
2016	3rd in Debate, Pakkhi Designing, Folk Song, Group Song, Khiddo making, Giddha, Collage Makiing, Quiz, Paranda making, Nala Making, Mitti ke Khidaune, Eeno making	National	Nill	12	Nill	Nill
2016	4th in D eclamation contest	National	Nill	1	Nill	Nill
2016	15 medals in Event organized by District Athletics Associatio n Ferozepur	National	15	Nill	Nill	Nill

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

1) On 25th Jan 2016, Poster making was organized for awareness regarding AIDS and Drug-De addiction . 2) On 25th Jan 2016, Poster making competition was organized under NSS scheme to make awareness regarding Right To Vote 3) On 29th Jan, seminar was organized on Human trafficking. 4) A Jan Chetna Rally was organized on 5th Febb 2016 by Red Ribbon Club regarding Drug Deaddiction. 5) An exhibition was organized to show Punjab Heritage Culture on 10th Feb 2016. 6) Save Water Campaign was organized on 18th Feb 2016. 7) Womens Day was celebrated on 8th March 2016. 8) Tree plantation camp was organized to save Earth on 15th March.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) Under the able guidance of IQAC, the administrative work of the college is distributed by articulating various committees at the start of academic session, in order for smooth, well -organized and prompt conduct. 2) The conveners of various committees organize regular meetings with committee members so as to mark out plans in line with the direction of IQAC.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	1) Curriculum development is the sole authority of affiliating university. However the institution takes part in the currilum development process through mechanism prescribed by the university. 2) Feedback from the teachers and students is collected and their suggestions and changes are incorporated in the institution. The institution conveys these suggestions

	to the university through various procedures for further improvement in the curriculum.
Teaching and Learning	1) Extensive use of ICT. 2) Before the commencement of each semester teachers design a course plan which is conveyed to the students on the start of academic year. 3) Class tests and unit tests are conducted to evaluate the performance of students. Assignments and projects are given to students to make their learning process interesting. Seminars are conducted in college campus for the students to intimate them about the latest research of the discipline. 4) Innovative teaching methods like Quiz, debate, presentation help instil confidence among students. 5) Peer teaching to enhance the self-confidence of students.
Examination and Evaluation	1) The evaluation reforms of the university are strictly followed. The whole examination process is conducted diligently by faculty members and administration. In addition to these steps institution implements the self-initiated reforms as well. Special attention is paid to the student feedback proforma to improve the system. University is the sole authority for implementation of reforms in examination and evaluation but faculty members actively campaign for reforms. Even then for bringing about a positive change in the evaluation practices, the institution adopts both formative and summative methods of evaluation. Formative approach to evaluation includes measuring the student's achievement through tests, group discussions, seminars. 2) The summative evaluation is done during terminal tests. Even if some students don't perform well or clear the eligibility condition, then extra chance is given to the student for her evaluation. Faculty members follow the formative approach to measure student's achievements performance through i. Group discussions ii. Class test iii. Verbal test iv. Assignments
Research and Development	1. The college management permits teaching staff to pursue PhD degree from any recognized university. 2. Various departments of the college also organize state level ICSSR sponsored

	and university sponsored seminars to create curiosity among the students as well as to get a chance to interact with the distinguished persons of the related area. 3. ICT and library facility is available to all the students of the college. College is a member of OPAC to consult various journals and research studies. To create the zeal among the students and teachers, college has procured latest equipments, updated the library and subscribed the research journals. 4. Seminars and workshops are regular feature of the college so that students to adhere themselves abreast with the latest information of their discipline.
Library, ICT and Physical Infrastructure / Instrumentation	The college has a centralized library. Catalogues from different publishers are collected and the books are ordered from time to time to enrich the library with latest learning material. In this context teachers motivate students regularly to use the college library. The scholars club and IQAC provide academic mentoring and support to students in order to facilitate them in giving better performance in exam. 1. Computerized library with OPAC and inflibnet facility. 2. Fully computerized administrative Block. 3. Three ICT classrooms where the provisions of OHP,s Multimedia learning and internet access is provided. 4. College campus is fully Wi-Fi connected. 5. College has installed smart Boards in the Computer Labs. 6. College has purchased Ten laptops under UGC grant.
Human Resource Management	1. The college has good Human Resource Management. 2. Each year as per the requirement, the faculty is recruited on the need basis. 3. Proper procedure is adopted for staff recruitment and selection, training, performance appraisal and Human Resource Development. 4. There is good performance appraisal system of teaching and non-teaching staff. 5. The college concentrates on efficient use of available Human Resources.
Industry Interaction / Collaboration	The college provides soft skill development and communication skills training to the students. The college organizes field tours to various industries to give exposure to students. Students get firsthand

	information of these industries and it gives a major boost to their self-confidence.
Admission of Students	Admissions of students are made as per the university/Punjab Government norms. 1. Admission is done on merit basis in the courses where seats are limited. 2. Admissions notice is published in various leading newspapers before the commencement of Each Session. 3. Pamphlets and advertisement in the form of flex boards are displayed at prominent places of the area.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The information related to administration, finance and accounts, admission and examination generated through e-governance assists IQAC to plan the development programmes. The college has introduced Wi-Fi facility for the use of e-learning resources.
Administration	1. The administrative and accounts office is almost computerized. The clerical staff can access any information about the students by just clicking the mouse. 2. Online declaration of final examination result by the Panjab University on the University website: www.puchd.ac.in so that no student suffers in his/ her career mobility due to delay in declaration of results and issue of mark sheets. The examination department of the college takes care of students to inform/help them in case of any difficulty. 3. Information related to Fee, Notice related to holiday or any other is communicated to students through SMS Service.
Finance and Accounts	1. Receiving of admission fees is completely online. 2. Salary of faculty members and other staff is transferred directly to their bank accounts. 3. The college is planning to start online admission process and online query window in the near future.
Student Admission and Support	1. Student's registration returns and examination returns are sent online. 2. Notifications about last date of admission, fee deposition, different scholarships and datasheet are communicated to students through SMS. 3. E-mail ids and contact numbers of

	all members of Anti Ragging Committee and Internal complaints committee have been uploaded to the college website and students can communicate to the members through e-mail.
Examination	1. Student's examination returns are sent online to Panjab University. 2. Internal Assessment is also sent online. 3. Examination forms are also filled online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nill	NIL	Nill	Nill

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	Nill	Nil	Nill	Nill	Nill	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Course	2	25/05/2016	21/06/2016	8
Orientation Course	1	17/05/2017	13/06/2017	8

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

1. Medical leave 2. Maternity leave 3. Duty leaves to attend refresher course, orientation course FDPs etc. 4. PF and gratuity facility. 5. AC staff rooms, water coolers.	1. Centrally AC office 2. Uniform for Fourth class staff	1. Tuition fee concession. 2. Government Scholarships. 3. Students Endowment Scheme, Award and Prizes.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The related agencies .i.e. State govt, Panjab university conducted various internal and external audit throughout the academic session accordingly for their entire satisfaction. Moreover the DAVCMC Delhi , Chitra Gupta Road , the parent body of the college conducted their own audits for the financial update and upgradation of the college. Time to time internal audits are conducted to get the feedback and to seek the valuable suggestions from the concern bodies.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
DAV Managing Committee, New Delhi	9900000	To pay salaries and retiral benefits

No file uploaded.

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Panjab University, Chandigarh	Yes	IQAC
Administrative	Yes	Fiinance Department, Punjab Govt.	Yes	DAV Managing Committee and Chartered Accountant

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

So far, no formal parent teacher association has been organised. However at least one parent teacher meet is convened during each semester before the examination so as to intimate the parents about the performance of ward.

6.5.3 – Development programmes for support staff (at least three)

1. Provision of fee concession for their wards. 2. Uniform provided by the college. 3. Financial support is provided at their request

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. In this session college Library digitalized with latest software and addition of journals, magazines and e-books. 2. The college also upgraded its

account department by installing a latest version of fee software and account software. 3. All the cash books, ledger and balance sheets were made computerized.

6.5.5 – Internal Quality Assurance System Details	
a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nill	NIL	Nill	Nill	Nill	Nill

No file uploaded.

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Waste Management: The college raises awareness about non-biodegradable material disposal and management. Students are urged not to bring polythene bags, plastic waste or disposable products to campus and to utilize the dustbins that have been placed across the campus. Fabric handbags have become popular among students. E- waste is managed as CDs/DVDs have been mostly replaced by pen drives. The college has taken action in accordance with the Swachh Bharat Abhiyan. In campus areas, dry and moist waste is separated. The recyclable waste is collected and recycled properly. Green garbage is separated and disposed of in pits as far as practicable for decomposition. 2. Drive against junk and packaged food: Students are often instructed to limit their consumption of aerated beverages and junk food because they are harmful to their health. Food options on campus have been expanded. There are banners advising students to use fewer disposables.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	100

Scribes for examination	No	0
Special skill development for differently abled students	Yes	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	Nill	Nill	Nill	Nill	NIL	Nill	Nill

<div align="center">No file uploaded.</div>

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	18/07/2016	The code of conduct, as well as rules for students responsibilities, are provided in the college prospectus. They must follow the colleges rules and regulations and act in a way that reflects the colleges discipline and esteem. Ragging is completely forbidden on campus. Students should refrain from engaging in such activities. Teachers also educate pupils aware of their rights and obligations on a regular basis and urge them to participate constructively in various academic and extracurricular activities.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The prohibition of plastic and other non-biodegradable products aids in

environmental conservation. 2. The use of e-vehicles and cycles keeps a check on petrol and other non-renewable energy resources, as well as the amount of hazardous emissions. 3. Tree census and plantation: Trees were counted and greater planted was ensured on campus. NSS volunteers planted more fruit trees and maintained water bowls for the bird population. 4. Cleanliness drives are conducted as part of the Swachh Bharat Ahiyan initiative. 5. Regular Gardening and nurshing the Green leaf plants. 6.Use of stainless steel and glass utensils in the college canteen 7. Bird baths installed on trees

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Increased emphasis on placements and scholarships. The institution has been working hard to place more and more students in reputable organisations. Deserving students are assisted through institutional, government, and other scholarships. 2. Students and faculty have been encouraged to carpool to school and use e-vehicles more regularly. Students that utilise e-vehicles are encouraged and rewarded by the college. 3. To provide students with solid technical knowledge in their field of study 4. to improve students programming abilities 5. To prepare students for aptitude tests and competitive examinations 6. To prepare students for various stages of the selection process, such as group talks and one-on-one interviews

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution focuses on delivering the colleges vision to the best of its capacity through effective planning and strategy. The nation as a whole, and the state in particular, are plagued by the problem of youth unemployment. As a result, the desire for a skill-based system of education is becoming increasingly outspoken in recent years. A couple of significant projects have been implemented at the university to promote skill-based education. The institution is offering BA, BCA, Bcom, and MA courses, which is a much-needed initiative to prepare students for their future, as the majority of students come from rural backgrounds and come from farming families. The courses provide the necessary skills for instant work and have a particular vision to change society. The College offers a PG Diploma Course in PGDCA in which students receive hands-on computer instruction. In addition, the Community College supports successful students in obtaining profitable placements around the country. The colleges goal is to provide a breeding ground for students to pursue their interests and achieve success in life. Apart from carving a niche in academics and bringing education to remote parts of the border region, the institution deems it its primary moral mission to instill ethical principles in the students and help them assimilate traditional tenets. Practice is better than precept, according to this adage, the institution organizes several activities such as Hawan Yajnas at regular intervals. This committee organizes events such as Sanskrit Day celebrations and Swami Dayanands birth anniversary.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

1. All the teaching departments would be encouraged to organise Seminars,

Conferences and Workshops to promote research in the college. 2. Further, they would be asked to apply for Major and MInor Research projects to various agencies. 3. Faculty will be told to maximize the use of ICT for teaching and learning.